THE PIRATE PRESS ISSUE PLAN: Volume 6, Issue 2
(December 2019/January 2020 issue)

Pirate Press Shared Drive: https://tinyurl.com/yxt3h9de
Layout Editor: http://www.lucidpress.com

EDITORIAL STAFF
News Editor: Jaxon H **Student Life Editor:** Marissa B & Dylan G **Features Editor:** Kalisia S **Arts & Entertainment Editor:** Anna G **Opinion Editor:** Makayla T **Humor Editor:** Rob K & Johnnie I **Copy Editors:** Zach J **Adviser:** Mrs. Neiweem

DEADLINES		
What?	**Who?**	**By When?**
Articles assigned; layouts chosen	Section Editors	**Dec. 6**
Article Rough Drafts Due; put in designated shared drive folders **Photos (.jpg) Due;** placed in designated shared drive folders ● Make sure all articles you've written include **HEADLINES!**	Everyone	**Dec. 18**
Revision Suggestions and Comments Due; added to all articles on Google Docs **Section Editors:** ● Revise articles for clarity, development, accuracy using **SUGGESTION MODE** on Google Docs ● Add **COMMENTS** to drafts to help writers improve articles **Copy Editors:** ● Proofread and edit mechanical errors ● Ensure formatting is correct **Adviser:** ● Monitor suggestions/revisions; ensure accuracy	Section Editors Copy Editors Adviser	**Dec. 20**
Final Drafts Due; all articles revised following editor suggestions	Everyone	**Jan. 7**
Finished Layouts Due	Editors	**Jan. 13**
Layout sent to printers by 9 a.m.	Adviser	**Jan. 14**
Newspapers distributed	All staff	**Jan. 28**

HOW DO I SUBMIT ARTICLES & PHOTOS?

1. **Open the 'Pirate Press Newspaper Staff' Shared Drive.**
2. **Find and open the folder for the section** you're writing an article for (News, Features, etc.)
3. **Open a New Doc in the folder** for the section you're writing for
   a. Change the name of your Doc to the name of your article
4. Add your photos/illustrations to the **Photos folder**

HOW DO I EDIT ARTICLES?

1. **Any edits should be made as SUGGESTIONS** (in Google Docs, click on pen icon; change 'Editing' to 'Suggesting')
2. **Comments** should be made when editor(s) have questions about content in the article

NORMS & EXPECTATIONS:

1. **DO YOUR JOB.** Don't waste time. Other people depend on you.

2. **MEET DEADLINES.** Don't fall behind, and if you are struggling, reach out.

3. **WRITE AT LEAST THREE ARTICLES PER ISSUE.** A photo or illustration DOES NOT count as an article.

4. **GET YOUR OWN PHOTOS.** You must also get the names and grade levels of all people in photographs. They are also responsible for writing captions for their photos.

5. **WRITE YOUR OWN HEADLINES** at the top of each article you write.

6. **IF YOU ARE AN EDITOR,** you must edit the stories for your section, both yours and other people's.

NEWS (Jax) - Page 1

Mission: To present balanced and objective news with an emphasis on timely or noteworthy events at Harborside and in the community.

Article	Writer	Photo needed?	Character Count
#Teamtree is stumped	Anna		
Harborside students and staff weigh in on the parking lot's biggest issues	Kalisia		
Little Caesars closing locations	TSW		

STUDENT LIFE (Marissa & Dylan) - Pages 2-3

Mission: To serve as a paper "hangout" for the students of Harborside. Articles will be of student interest--topics that any student at Harborside can relate to.

Article	Writer	Photo needed?	Character Count
Five Minutes With Drew	Drew	No	
Who are this year's foreign exchange students?	Dylan	Yes (DONE)	Actual 979/ Layout 2,782
New Harborside students share their thoughts about how the school compares to their old school	Marissa	Yes (?)	3,194
Thailand trip recap	Kalisia	Yes	4, 213
Marissa Goes Clubbing: Exploration Club	Marissa	Yes (NO)	Actual 4,595/ Layout 3,526

FEATURE SPREAD (Kalisia) - Pages 4-5 | **Theme:** 2020 vision

Mission: To go in-depth in a human-interest issue as it affects Harborside students, staff, and the community at large.

Article	Writer	Photo needed?	Character count
2020 presidential election: what's in store?	Zach		
2020 vision: students' predictions of what the future will hold	Lizzie		3202
Ask students what their favorite year of the 2010s was and why	Dylan		1630
Ask students what events define this decade	Kalisia		1667
Seniors then and now from 2010 to 2020	Johnnie		Six Seniors pics from 2010 and now

ARTS & ENTERTAINMENT (Anna) - Page 6

Mission: To report on current art, music and theater events in KUSD and the community, to feature the art and writing of Harborside students, and to review the latest in entertainment (TV, movies, games, music, books, etc.)

Article	Writer	Photo needed?	Character count
Horoscopes	Lizzie	Yes (1 Picture)	1796
Anna catches up with…Weekend at Bernies	Anna	No	3091
Food reviews: what are the best local restaurants?	Marissa	No	2047
Top 10 of the 2010s: songs (what would be on your playlist)	Anna	Yes (1 Picture)	3536

OPINION (Chris) - Page 7

Mission: To serve as a forum of expression for the students of Harborside--to feature a diverse array of opinions and arguments on a variety of newsworthy issues.

Article	Writer	Photo needed?	Character Count
Flat earth	**rob**		**2371**
How should schools handle the vaping crisis?	Jaxon	yes	2579
Harborside needs to improve communication of school events	Kalisia		1765
The way dress code is addressed should be changed	Zach		1687

HUMOR (Rob & Johnnie) - Page 8

Mission: To entertain the students of Harborside with humorous content, including jokes, cartoons, games, and satirical news.

Article	Writer	Photo needed?	Character Count
Mole people: The hidden race	**rob**		**1602**
Overheard at Harborside	everyone		2171
Uncovering waters hidden secrets	rob/zach		2004
Crazy Multiverse: Episode II -	Johnnie		1595

The Clones of Oobi			

ARTICLE COUNT (how many articles is each staffer writing?)									
Marissa	**Kalisia**	**Dylan**	**Johnnie**	**Chris**	**Rob**	**Anna**	**Zach**	**Lizzie**	**Jax**
***	****	**	**	***	***	***	***	**	**